

Smoke Alarm Maintenance Checklist/Sign-off **Large Buildings (5 or more units)**

The Ontario Fire Code requires that smoke alarms be installed in all dwelling units in accordance with the Ontario Building Code. The Ontario Fire Code further requires the landlord maintain the smoke alarms.

Ontario Fire Code

- 6.3.3.2.(1) Smoke alarms shall be maintained in operating condition by the owner.
- 6.3.3.3. The landlord shall provide a copy of the smoke alarm manufacturer's maintenance instructions or approved alternative to the occupant in each rental dwelling unit.
- 6.3.3.4. No person shall intentionally disable a smoke alarm so as to make it inoperable.

Smoke Alarm Annual Maintenance Requirements

1. Smoke alarm is securely fastened to ceiling.
2. Smoke alarm shows no visible signs of physical damage.
3. No visible signs of excessive dirt or grease accumulations around the ventilation holes. (alarm vacuumed if dirty)
4. If a battery operated smoke alarm a new battery has been installed properly and is securely connected to the clips.
5. Smoke alarm signal sounds when the test button was operated.
6. Smoke alarm signal sounds when tested by using smoke produced from a burning string or incense stick. (do not use an open flame)

